

How to Make a Payment

Step-By-Step Instructions on Making a Payment



everstory
PARTNERS

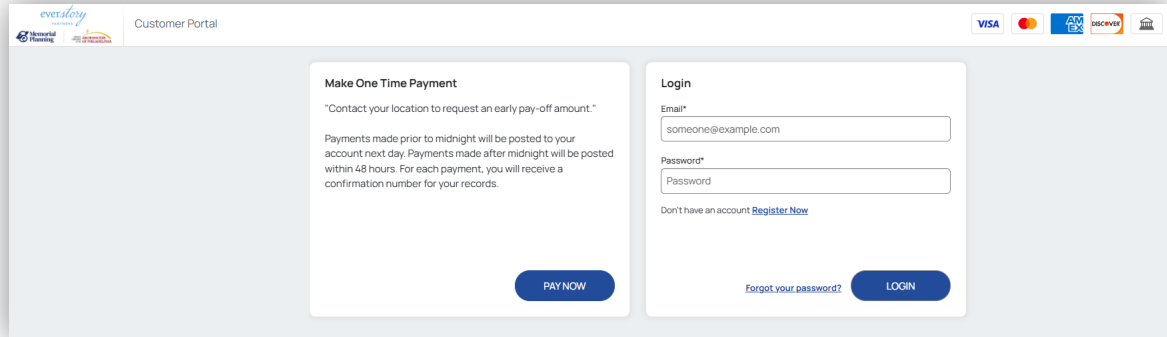


How to Make a Payment

1

Access the Customer Payment Platform by visiting MemorialPlanning.com or ArchdioceseofPhiladelphia.org and selecting **My Account**. Log in using the box on the right-hand side.

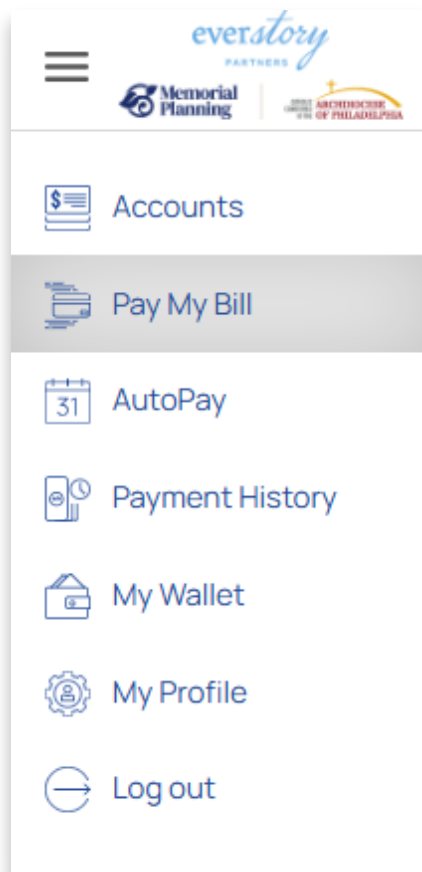
(If you need to set up a new account, please refer to our [Customer Payment Platform Enrollment Guide](#).)



The screenshot shows the 'Customer Portal' login page. At the top left are logos for 'everstory PARTNERS', 'Memorial Planning', and 'ARCHDIOCESE OF PHILADELPHIA'. At the top right are logos for 'VISA', 'MasterCard', 'American Express', and 'Discover'. The page is divided into two main sections. The left section, titled 'Make One Time Payment', contains text: 'Contact your location to request an early pay-off amount.' and 'Payments made prior to midnight will be posted to your account next day. Payments made after midnight will be posted within 48 hours. For each payment, you will receive a confirmation number for your records.' Below this text is a blue 'PAY NOW' button. The right section, titled 'Login', has an 'Email*' field with 'someone@example.com' entered, a 'Password*' field, and a 'Password' field. Below these fields is a link 'Don't have an account? [Register Now](#)'. At the bottom of the login section are links 'Forgot your password?' and a blue 'LOGIN' button.

2

Select the **Pay My Bill** tab from the menu.



The screenshot shows a mobile app menu. At the top is a hamburger menu icon. Below it are logos for 'everstory PARTNERS', 'Memorial Planning', and 'ARCHDIOCESE OF PHILADELPHIA'. The menu items are: 'Accounts' (with a dollar sign icon), 'Pay My Bill' (with a credit card icon and highlighted in grey), 'AutoPay' (with a calendar icon), 'Payment History' (with a clock icon), 'My Wallet' (with a wallet icon), 'My Profile' (with a gear icon), and 'Log out' (with a back arrow icon).

How to Make a Payment

3 Select your account and click **Continue**.

Customer Portal

Pay My Bill

Select an Account

☒ 201-Tricities Memorial Garden # 201-1885

[Add new](#)

CONTINUE

Attention Current Contract Holders !

"Contact your location to request an early pay-off amount."

"Sign up today to create your profile for quick bill payment and account management."

Click the "AutoPay" option and easily set up recurring payments

4 Enter your payment date and desired payment method, then select **Continue**.

Please Note: A 3% surcharge will be added to all credit card transactions (Colorado surcharge is 2%). There is no surcharge for debit card or E-check /ACH payments.

Pay My Bill > 201-Tricities Memorial Garden # 201-1885

Payment Details

Contract Balance \$95.00

Past Due Amount \$0.00

Payment Components

Description	Location Name	Amount Due	Date Due	Payment Amount
201-1885	201-Tricities Memorial Garden	\$200.00	Nov 5, 2031	200.00

A 3% surcharge will be added to all credit card transactions (Colorado surcharge is 2%). There is no surcharge for debit card or E-check (ACH) payments.

Payment Date

☒ Now ☐ Later

[Add new](#)

BACK **CONTINUE**

Bill Summary

Accounts 201-1885

How to Make a Payment

- 5
- On the "Review and Confirm" screen, check the authorization box (if applicable) and click **Pay**.

Customer Portal

Pay My Bill > 201-Tricities Memorial Garden # 201-1885

Review and Confirm

Payment Method



Bank Account: *****7890
Routing Number: *****0247

Payment Date

Now (07/15/2026)

Payment Amount

\$200.00

[View Authorization Agreement for direct debit payment \(ACH Debit\).](#)

☒ I authorize ACH direct debit payment (ACH Debit).

Click the PAY button to authorize your payment.

BACK

PAY \$200.00

Bill Summary

Accounts

201-1885

- 6
- Your payment is now complete, and you will be directed to a payment receipt screen.

Customer Portal

Pay My Bill > 201-Tricities Memorial Garden # 201-1885

Payment Receipt



Your payment has been accepted.

Confirmation #

38583137

Location Name

201-Tricities Memorial Garden

Contract Number

201-1885

Payment Category

CONTRACT

Payment Components

201-1885 201-Tricities Memorial Garden
\$200.00

Status

Accepted

Payment Date

Jul 15, 2026 - 1:57:07 PM

Payment Method

Checking Account *****7890

Payment Amount

\$200.00

PRINT

MAKE ANOTHER PAYMENT

BACK TO PAYMENT HISTORY